



Phone Number: (903) 537-2252
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109 North Kaufman Street
 Mount Vernon, Texas 75457

Residential Building Permit Application

Building Permit Number: _____		Valuation: _____	
Project Address: _____		Zoning: _____	
Lot: _____	Block: _____	Subdivision: _____	
Project Description:			
NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: _____	
PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>	
FENCE <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	SWIMMING POOL <input type="checkbox"/>
Description of Work:			
Area Square Feet: _____		Covered	Number of stories: _____
Living: _____	Garage: _____	Porch: _____	Total: _____

Owner Information:			
Name: _____		Contact Person: _____	
Address: _____			
Phone Number: _____		Mobile Number: _____	
Fax Number: _____			

General Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Separate permits are required for electrical, plumbing, and heating/air condition. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____	Date approved: _____	
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Building Permit Fee: _____
 Plan Review Fee: _____
 Water Connection Fee: _____
 Sewer Connection Fee: _____
 Meter Cost: _____

Total Fees: _____
 Issued Date: _____
 Issued By: _____

BV Project # _____



Residential Accessory Buildings

What is an Accessory Buildings? A subordinate building located on the same lot as a principal building, the activity of which is clearly integral with or incidental to the permitted use of the principal building.

What are the requirements for an Accessory Buildings? Ordinance 1995-9, Article VIII Special Development Controls

Section 8-1:C7 Yards for Accessory Buildings: No accessory building shall be erected in any required yard, and no separate accessory buildings shall be erected within five (5) feet of any other building on said lot. (Reference zoning district requirements for required yard and accessory uses permitted.)

When is a permit needed? A permit and plan review is required for all Accessory Buildings. A permit fee is due upon permit issuance.

Submittal documents: Fill out a Residential permit application and submit (2) site plans which include the following: (You may use a copy of a survey of your lot and draw the above requirements.)

- _____ Location of main building on lot and all other structures on property.
- _____ Location of proposed accessory structure on lot. Include distance from accessory structure to main building and other structures on property and distance from accessory structure to side and rear lot lines. Must show all streets and alleys.
- _____ Foundation plans and/or means of support. (All portable buildings must be tied down regardless of size.)
- _____ Electrical and plumbing plans, if applicable.
- _____ Roof details (if not a prefabricated storage building).